

Annual Report

The Passchendaele Society Incorporated
For the year ended 31 December 2021

Prepared by SBA Newmarket



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President's Report

The Passchendaele Society Incorporated For the year ended 31 December 2021



At the Annual General Meeting held on Thursday 25th March 2021 members elected the Board for 2021-2022:

President: Robert Davis
Vice President: Currently Vacant
Honorary Secretary: Robert Davis
Honorary Treasurer: Michael Hartley
Immediate Past President: Iain MacKenzie (RIP)

Board Members

Karen Morris
Dylan Woodhouse
Bill MacGregor
Neil Ingram
Joe Tuki
Kenneth Young (Co-opted)

The constitution of the Society also allows for a Board Member to represent the 3rd/6th Battalion Royal New Zealand Infantry Regiment. This position is currently vacant.

President's Report

One event overshadows all else in this past year - the sad passing of our Founder President, Iain MacKenzie on 21st January 2022. Strictly speaking this was not in the year under review, but we cannot let it pass without richly deserved tributes. He was an inspiration to us all, and the success of The Passchendaele Society remains a testimony to his initiative, leadership and dedication.

'It was a great privilege to have known this fine man'.

'I really admired his enthusiasm and commitment - we have lost a real friend'

'He was a very special person. We will always be in his debt'.

'I thought a lot of Iain. He was a man of great integrity and style'.

'Please be my interpreter to bring him my warmest regards from Flanders/Belgium'.

There were many more in similar vein - and I am sure all from the heart.

We were delighted when our Patron, Wayne 'Buck' Shelford MBE, was awarded a knighthood (KNZM) in the Queen's Birthday Honours. Our many congratulations to Sir Buck.

It has been another difficult year, due to the impact of the wretched COVID, but your Board sought to achieve as much activity and momentum as possible.

Thanks to the enterprise of Gerard Birss and Jack Gradwell a Members' Gathering was held in Wellington on 12th October 2021, at which the eminent historian LtCol (Retd) Dr Chris Pugsley ONZM gave an outstanding talk to some 50 attendees, which was videoed by members of the RNZAF Band and circulated to all our members.

Earlier, on 15th August 2021, a very successful Members' Gathering, also attended by some 50 people, was held in the Monteith Centre at Holy Trinity Cathedral, Auckland at which Sir Buck welcomed the members and their guests, Lode & Sandi Notredame spoke about an excellent display of relics from their 'Iron Harvest', and our Society piper, PM Stewart Hobson entertained the gathering with several appropriate tunes.

Chris Mullane, Pauline McCowan & Bill McGregor formed a working party to promote the project for the national flag to be flown at half-mast on all Government and school buildings on October 12th each year. They felt they were making progress when two Government Ministers expressed support, but then encountered some practical challenges, including the limitations of existing legislation, regulations and practices regarding NZ Flag Protocol; the history & current state of flagpoles & flag flying at NZ schools being very mixed, unpredictable, sporadic and depending almost completely on the views and whims of each school's principal and board; and possibly the greatest challenge being that in most years the 12th of October falls either during or very close to the school holidays. Our group are therefore having to re-think our approach.

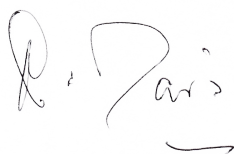
Iain MacKenzie & Dylan Woodhouse, with assistance from Defyd Williams continued to work hard on our Schools Initiative. Regrettably it does not appear that Passchendaele or World War One will be included in the Government's new history curriculum, but the passing of Iain has not deterred Dylan who has recently updated the 'Blood & Mud' resource on our website, and circulated information to over 4,000 NZ schools and history teachers.

Due to COVID restrictions we were unable to hold our Annual Commemoration Ceremony on 12th October 2021, but a small wreath-laying ceremony took place at Auckland Cenotaph. The Board decided that in future we will hold our annual ceremony on the nearest Sunday, to optimise attendance, so this year it will be on Sunday 16th October at Auckland War Memorial Museum, with a simple wreath-laying ceremony at the Cenotaph on Wednesday 12th October - both events at 11.00am.

We were very pleased to receive a magnificent carved rimu ANZAC Bowl from master carver Jimmy Gordon, as a gift from the people of Hokitika to Memorial Museum Passchendaele 1917 in Zonnebeke, where it will be taken as soon as someone is able to travel to Flanders again, and which the Museum have said they will welcome for a new display of artefacts from overseas.

In closing I wish to thank each of the members of the Board for their contribution in difficult times to the ongoing aims and functioning of our Society. Thanks are also due to Gerard Birss who volunteered to resurrect the occasional E-news. And our thanks to you all for your continued membership.

With best regards,



Bob Davis
President

Treasurer's Report

The Passchendaele Society Incorporated For the year ended 31 December 2021



Income and Expenditure

Total income for the year was \$4,120 which was an increase from 2021 due mostly to improved subscription collections. Income from subscriptions was \$3,800 an increase from the 2020 amount of \$3,020 due to some members paying two years at once. The challenge will be to maintain this level of income going forward. Interest income was slightly decreased. The badges trading account (other income) will swing from income to expense period to period dependant upon the timing of badge purchases.

Expenditure in 2020 at \$1,031 was lower than the previous year \$1,602. The final result for the year is a surplus of \$3,139 compared to the previous year surplus of \$1,674

Balance Sheet

Cash in the bank increased to \$16,954 at year-end. There are no Accounts Receivable at year-end. Any outstanding membership fees have been carried over to the 2022 year.

Accounts payable amounted to \$1,034 at balance date of which \$140 relates to subscriptions paid in advance and these will be utilised in the 2022 year.

Net equity at balance date is positive at \$15,920 and has increased due to the surplus for the year.

Budget

The board has approved a budget for the year ended 31/12/22 relating to the day to day operations of the Society. The budget is forecasting general income for the year of \$3,097. Expenditure is forecast to be \$3,025. The final result is a surplus for the year of \$72.

Summary

It has been a quiet year financially for the society. The Performance Report as at 31/12/21 shows a stable position for the society. The main activity likely to see funding from the society in the future is the school's initiative.

I also would like to pay tribute to Iain MacKenzie and to thank him for his advice and guidance in relation to both the Passchendaele Society and also the the Fields of Remembrance Trust with which we were both involved.

It has been a pleasure and an honour acting as the Treasurer of the Society, and my thanks go to those board members and other members who have provided assistance in the past year.

A handwritten signature in blue ink, appearing to read 'Mike Hartley'.

Mike Hartley
Honorary Treasurer

Entity Information

The Passchendaele Society Incorporated For the year ended 31 December 2021

'Who are we?', 'Why do we exist?'

Legal Name of Entity

The Passchendaele Society Incorporated

Entity Type and Legal Basis

The Passchendaele Society Inc. is an Incorporated Society formed on the 11th June 2011. The society is also a registered charity.

Registration Number

Incorporated Society Number: 2549820

Registered Charity Number: CC48999

Entity's Purpose or Mission

The Society was established to:

- increase community awareness of New Zealand's history in the First World War at Passchendaele and the Western Front
- educate younger generations of New Zealand about this history
- honour the war dead
- facilitate access and promote visits to historic and commemorative sites.
- support conservation and interpretation of heritage material from Passchendaele and the Western Front.
- maintaining contact with the Ministry of Arts, Culture and Heritage and other organisations who share our objectives.

Entity Structure

Governance of the Passchendaele Society Inc. is undertaken by an elected executive board.

There are four specifically elected positions, that of President, Vice President, Secretary and Treasurer. In addition, there are between four and six other elected board member positions.

Board Members for the 2020-2021 year are:

President: Bob Davis

Vice President: Currently Vacant

Secretary: Bob Davis

Treasurer: Mike Hartley

Immediate Past President: Iain MacKenzie (RIP)

Board Members:

Karen Morris

Dylan Woodhouse

Bill MacGregor

Neil Ingram

Joe Tuki

Kenneth Young (Co-opted)



Main Sources of Entity's Cash and Resources

The main source of income is from membership subscriptions. A small amount of income is received from bank interest, merchandise sales and donations. The society is not highly reliant on fundraising or sponsorship.

Main Methods Used by Entity to Raise Funds

Funds are primarily raised via membership subscriptions, merchandise sales and interest. Some donations are received from time to time. Grants and sponsorship are received related to specific projects.

Entity's Reliance on Volunteers and Donated Goods or Services

There is significant reliance on volunteers. All of the executive board positions are voluntary roles and significant time is given by the board members to the association. Projects undertaken such as the annual commemoration service and the memorial and garden project are undertaken by volunteers, usually board members.

Physical Address

Small Business Accounting
371 Manukau Road
Epsom
Auckland 1023

Postal Address

P O Box 26711
Epsom
Auckland 1344

Bankers

Kiwibank

Accountant

Newmarket Business Services Ltd
T/as Small Business Accounting
371 Manukau Road
Epsom
Auckland 1023

Approval of Financial Report

The Passchendaele Society Incorporated For the year ended 31 December 2021

The Board of the society is pleased to present the approved financial report including the historical financial statements of The Passchendaele Society Incorporated for the year ended 31 December 2021.

APPROVED



Bob Davis

President

Date 13/5/22



Mike Hartley

Treasurer

Date 13/5/22

Statement of Service Performance

The Passchendaele Society Incorporated For the year ended 31 December 2021

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

The Society was established in 2011 to:

- Increase community awareness of New Zealand's history in the First World War at Passchendaele and the Western Front
- Educate younger generations of New Zealand about this history
- Honour the war dead
- Facilitate access and promote visits to historic and commemorative sites.
- Support conservation and interpretation of heritage material from Passchendaele and the Western Front.
- Maintaining contact with the Ministry of Arts, Culture and Heritage and other organisations who share our objectives.

The outcomes that we are looking to achieve include:

- Raising the levels of awareness in the community.
- Greater knowledge of Passchendaele and the Western Front in young people.
- Commemorating the war dead through commemoration services.
- Encouraging the community to visit Passchendaele and the Western Front.
- Making it possible for the community to view heritage material

Description and Quantification of the Entity's Outputs

Achievement of the outcomes will be through the following activities:

Activity	2019	2021	2021
Annual Commemoration Service	Ongoing	Ongoing	Ongoing
Information in Schools	Ongoing	Ongoing	Ongoing
Remembrance Trail Publication	Ongoing	Ongoing	Ongoing
Support for the Fields of Remembrance Trust	Complete		
Increased Media Coverage	Ongoing	Ongoing	Ongoing

Statement of Financial Performance

The Passchendale Society Incorporated For the year ended 31 December 2021

'How was it funded?' and 'What did it cost?'

	NOTES	2021	2020
Revenue			
Donations, fundraising and other similar revenue	1	140	149
Revenue from providing goods or services	1	3,934	3,020
Interest, dividends and other investment revenue	1	46	86
Other revenue	1	50	21
Total Revenue		4,170	3,276
Expenses			
Costs related to providing goods or service	2	1,031	1,102
Grants and donations made	2	-	500
Total Expenses		1,031	1,602
Surplus/(Deficit) for the Year		3,139	1,674

This statement should be read in conjunction with the attached notes.

Statement of Financial Position

The Passchendale Society Incorporated As at 31 December 2021

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 DEC 2021	31 DEC 2020
Assets			
Current Assets			
Bank accounts and cash	3	16,954	13,083
Total Current Assets		16,954	13,083
Total Assets		16,954	13,083
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	1,034	302
Total Current Liabilities		1,034	302
Total Liabilities		1,034	302
Total Assets less Total Liabilities (Net Assets)		15,920	12,781
Accumulated Funds			
Accumulated surpluses or (deficits)	6	15,920	12,781
Total Accumulated Funds		15,920	12,781

This statement should be read in conjunction with the attached notes.

Statement of Cash Flows

The Passchendale Society Incorporated For the year ended 31 December 2021

'How the entity has received and used cash'

	2021	2020
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	140	149
Receipts from providing goods or services	4,014	3,160
Interest, dividends and other investment receipts	46	86
Cash receipts from other operating activities	50	21
Cash was applied to:		
Payments to suppliers	(379)	(860)
Donations or grants paid	-	(500)
Total Cash Flows from Operating Activities	3,871	2,056
Net Increase/ (Decrease) in Cash	3,871	2,056
Cash Balances		
Cash and cash equivalents at beginning of period	13,083	11,027
Cash and cash equivalents at end of period	16,954	13,083
Net change in cash for period	3,871	2,056

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Accounting Policies

The Passchendale Society Incorporated For the year ended 31 December 2021

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax

The entity de-registered for GST in the 2017 year. All amounts are now stated inclusive of goods and services tax.

Income Tax

The Passchendale Society Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Audit

As permitted within the rules of the association, the board has determined that there is no requirement for formal audit of the associations accounts, and as such no audit has been undertaken. This is in line with common practice for similar sized organisations.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no significant changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period with the exception of GST treatment.

Notes to the Performance Report

The Passchendaele Society Incorporated For the year ended 31 December 2021

	2021	2020
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Donations - Give A Little	-	19
Donations Received	140	130
Total Donations, fundraising and other similar revenue	140	149
Revenue from providing goods or services		
Subscriptions - Corporate RSA	1,000	400
Subscriptions - Individuals	2,700	2,520
Subscriptions - Other Service Orgs.	100	100
Sundry Income	134	-
Total Revenue from providing goods or services	3,934	3,020
Interest, dividends and other investment revenue		
Interest Received	46	86
Total Interest, dividends and other investment revenue	46	86
Other revenue		
Badges Trading	50	21
Total Other revenue	50	21
	2021	2020
2. Analysis of Expenses		
Costs related to providing goods or services		
Commemorations - Annual	-	162
General Expenses	-	94
Website Updates	910	846
Total Costs related to providing goods or services	910	1,102
Grants and donations made		
Grants Made	-	500
Total Grants and donations made	-	500
	2021	2020
3. Analysis of Assets		
Bank accounts and cash		
Bank Account	373	48
Call Account	16,581	13,035
Total Bank accounts and cash	16,954	13,083
Debtors and prepayments		
Accounts Receivable	(140)	(60)
Total Debtors and prepayments	(140)	(60)



2021 2020

4. Analysis of Liabilities

Creditors and accrued expenses

Accounts Payable	894	242
Total Creditors and accrued expenses	894	242

2021 2020

5. Property, Plant and Equipment

The society owns no significant fixed assets. Smaller items such as flags and banners have been expensed at the time of purchase.

Significant Donated Assets Recorded

There are no significant donated assets recorded.

Significant Donated Assets - Not Recorded

There are no significant donated assets not recorded.

2021 2020

6. Accumulated Funds

Accumulated Funds

Opening Balance	12,781	11,107
Accumulated surpluses or (deficits)	3,139	1,674
Total Accumulated Funds	15,920	12,781

Total Accumulated Funds	15,920	12,781
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7. Commitments

There are no commitments to lease, purchase (other than detailed in Note 9 below) or to provide loans or grants as at balance date (Last year - nil).

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (Last year - nil).

9. Significant Grants and Donations with Conditions

There are no significant grants and donations with conditions.

10. Assets Held on Behalf of Others

No assets are held on behalf of others

11. Related Parties



There were no significant transactions involving related parties during the financial year. There were some minor transactions with board members relating to the reimbursement of expenses for which receipts were provided.

12. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

13. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.